

Remote Work Security Checklist

Use this checklist to strengthen your company's cybersecurity and minimize the risks of remote work.





Secure User Access

- ☐ Multi-factor authentication (MFA) require all logins
- ☐ Role based access limits data based on job function
- ☐ Unused accounts are automatically deactivated
- ☐ Admin permissions are restricted to essential personal



Manage Devices

- ☐ Employees use only company-approved devices
- ☐ Laptops and mobile devices are encrypted
- ☐ Security settings are controlled through dm management
- ☐ Network access is blocked from jailbroken or outdated



Improve Backups

- ☐ The 3-2-1 rule is followed for backup storage
- ☐ A read only copy of backups is kept in cloud storage
- ☐ Recovery capabilities are tested at least once a quarter
- ☐ Backup administration secured with MFA and seperate credentials